

## Privacy Notice – Ethics Register



Comhairle Chontae na Gaillimhe  
Galway County Council

### **WHAT PERSONAL DATA WE COLLECT AND PROCESS?**

The types of personal data we will collect, and process includes your name, address, email address; political party & date of election, (in respect of elected members); description of profession, land ownership/interest, company details, Shares, Directorships, Gifts/Donations.

We will collect the following '**Special Category personal data**': **Political opinion** (*Elected Members only*).

### **WHY DO WE COLLECT THIS PERSONAL DATA?**

We are collecting and processing this information for the purpose of preparing and completing the Annual Declaration Ethics Register and Disclosure of Donation Statement forms (in respect of elected members).

### **WHAT IS OUR LAWFUL BASIS?**

We process this personal data in the exercise of our official authority vested in us as the Controller under Part 5 of the Local Government Act 2001, Local Government Act 2001 (Part 15) Regulations 2015 (S.I. No. 29 of 2015), Article 6(1) (b) (e) and Article 9 (1) GDPR and Local Elections (Disclosure of Donations and Expenditure) Act 1999 as amended.

### **WHO DO WE SHARE THIS PERSONAL DATA WITH?**

The personal information you provide will be used only for the purpose of preparing and completing the Annual Declaration Ethics Register and Donation Statement forms (elected members only). This information will be shared with relevant staff in **Corporate Services** and our service provider who will be supporting the APP.

### **WEBSITE**

Annual Declaration & Political Donation Statements of Elected Members (Appendix 1 only) will be published on our website, as required under legislation.

### **ACCESS**

Members of the public can request to view/copy of our staff Annual Declarations, (*home address will be redacted*).

### **HOW LONG DO WE KEEP HOLD OF YOUR PERSONAL DATA?**

We will keep your personal data for no longer than is required or permitted in accordance with the council's **Corporate Services Retention Policy**.

For full details of the collection, processing and sharing of your personal data by us and your rights in this regard, please see our full **Data Protection Policy** which is available to view on the [Staff Intranet](#) and our website under [Data Protection](#) or a copy is available upon request.

You may exercise any of your rights by contacting the data protection officer at [dpo@galwaycoco.ie](mailto:dpo@galwaycoco.ie).